



Memorandum

Date: March 10, 2017

To: West Linn City Council, Staff and Readers

From: Eileen Stein, City Manager

Subject: City Manager's Weekly Report for March 10, 2017

Schedule

- The Special Meeting for the Sunset Appeal is scheduled for Monday, March 20 at 6:30 pm.
- A work session on coordinating the City's citizen engagement efforts is scheduled for April 3 after the joint meeting with the Planning Commission.
- A work session on the City's legal services is scheduled for April 17.

Information Items

- Metro Regional Partnership Forum. Learn how Metro, cities, counties and community groups can plan for greater Portland's future, support development and job growth, protect our environment and enhance our quality of life. Led by Metro councilors and staff, this forum will provide attendees with an opportunity to meet and network with other local elected officials, Metro councilors, and planning commissioners from throughout the region. The event is March 22nd from 5:00 to 7:00 p.m. at the Oregon Zoo Education Center. Dinner and a no-host bar will be provided. Please RSVP by March 14.
- Tour of PGE Sullivan Plant. As mentioned at Monday's meeting, PGE is arranging a tour of the Sullivan Plant for West Linn City Council members and the new Clackamas County Commissioners. The tour is May 19th from 9 to 11 a.m.
- ODOT Truck Inspection Agreement. Chief Timeus reports that since entering in the IGA with ODOT for truck inspections we have completed 204 truck inspections resulting in nearly \$12,000 in revenue after expenses.
- Staffing Update. Chief Timeus also reports that he anticipates hiring two regular police officers and one reserve officer on April 3rd 2017. *Cody Tadlock*, a current Deputy Sheriff with the Lincoln County Sheriff's office, *Megan Mattoon* a recruit police officer and *Stephanie Barnhart-Herro* a reserve police officer that is contemplating becoming a full time officer at a future date. We will also open the recruitment process for permanent Finance Director this month.
- Sidewalk Enforcement. Code enforcement reports two properties that remain out of compliance regarding sidewalk repair. Adequate notice and letters have been provided to owners with no steps taken towards compliance. Staff plan to send a final certified notice letter outlining abatement proceedings which will require Council action if owners continue to fail to repair sidewalks.
- LOT Tour Postponed. This week the LOT Tour was postponed due to staff illness. Council President Perry had arranged this tour for the benefit of the Utility Advisory Board. If you would like to participate in the tour still, let us know and we'll get you the details once the new tour date has been set.